Student								
Keyboarding Tec	hnique	Chec	:klist	-				
	Date	Date	Date	Date	Date	Date	Date	Date
Technique								
Feet placed for balance								
Body centered to the []H[] key with elbows at sides								
Sit up straight								
Curve fingers over the home keys								
Wrists off the keyboard								
Eyes on the printed copy								
Keys by touch with correct fingering								
Keys with a smooth rhythm								
3 pts = Near Mastery level technique 1 Comments Final Keyboarding Technique Rating		Minim	ui mas	iery le		nnique	_	
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Final Keyboarding Technique Rating	9					<u> </u>	_	